

BERLIN PUBLIC LIBRARY BOARD MEETING

November 12, 2025 4:30 p.m.

Kay Swan Meeting Room

Virtual Attendance available through Zoom

Join Zoom Meeting:

<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVkZDQ0QUFQON3l6M1pnM09Sdz09>

Call In: 1-312-626-6799

Meeting ID: 920 361 5420

Password 488488

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the October 15, 2025 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the October 2025 library monthly bills as presented by Library Director.
7. Treasurer's October Financial Report. RECOMMENDATION: Approve the report.
8. Directors' report
 - o Discussion on past month and upcoming activities.
 - o WCTS painting update. RECOMMENDATION: Discussion and action as needed.
 - o Carpeting update. RECOMMENDATION: Discussion and action as needed.
 - o Door to Kay Swan room/Safety. Discussion and action as needed.
 - o Kay Swan room panel design. Discussion and action as needed.
 - o Capital Improvement Plan. Update with no action needed.
 - o Library signage. Update with no action needed.
9. Policy Committee: set meeting date for updates. Discussion with no action needed.
10. Friends of the Library recap. Committee report with no action needed.
11. Approval of 2026 Library Calendar (Library Board meeting dates and Library closed dates). RECOMMENDATION: Discussion of closed dates and approve as presented with changes as discussed.
12. Approve 2026 Library budget. RECOMMENDATION: Discussion and action as needed.
13. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
14. New Business (To be used to request items of new business to be put on a future agenda)
15. Adjourn

Next meeting:

December 10, 2025

Any board member unable to attend should contact

Chris Kalupa or Kay Roethel