

**BERLIN PUBLIC LIBRARY BOARD MEETING**

**October 15, 2025 4:30 p.m.**

**Kay Swan Meeting Room**

**Virtual Attendance available through Zoom**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVkZDQ0QUFQON3l6M1pnM09Sdz09>**

**Call In: 1-312-626-6799**

**Meeting ID: 920 361 5420**

**Password 488488**

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the September 10, 2025 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the September 2025 library monthly bills as presented by Library Director.
7. Treasurer's September Financial Report. RECOMMENDATION: Approve the report.
8. Building maintenance update. RECOMMENDATION: Discussion and action as needed.
9. Directors' report
  - Discussion on past month and upcoming activities.
  - Capital Improvement update. Discussion and action as needed.
  - WCTS painting update. RECOMMENDATION: Discussion and action as needed.
  - Carpeting update. RECOMMENDATION: Discussion and action as needed.
  - Door to Kay Swan room/Safety. Discussion and action as needed.
  - Kay Swan room panel design. Discussion and action as needed.
  - Capital Improvement Plan. Update with no action needed.
  - Library signage. Update with no action needed.
10. Friends of the Library recap. Committee report with no action needed.
11. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
12. New Business (To be used to request items of new business to be put on a future agenda)
13. Adjourn

**Next meeting:**

**November 12, 2025**

**Any board member unable to attend should contact**

**Chris Kalupa or Kay Roethel**