

## **BERLIN PUBLIC LIBRARY BOARD MEETING**

**August 13, 2025 4:30 p.m.**

**Kay Swan Meeting Room**

**Virtual Attendance available through Zoom**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVkZDQ0QUFQN3l6M1pnM09Sdz09>**

**Call In: 1-312-626-6799**

**Meeting ID: 920 361 5420**

**Password 488488**

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the July 9, 2025 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the July 2025 library monthly bills as presented by Library Director.
7. Treasurer's July Financial Report. RECOMMENDATION: Approve the report.
  - o Renewal of CD 703184. RECOMMENDATION: Discussion and action as needed.
8. Directors' report
  - o Discussion on past month and upcoming activities.
  - o Capital Improvement update. No action needed.
  - o Library artifacts discussion. RECOMMENDATION: Discussion and action as needed.
  - o WCTS painting update. RECOMMENDATION: Discussion and action as needed.
  - o Carpeting update. RECOMMENDATION: Discussion and action as needed.
9. Friends of the Library recap. Committee report with no action needed.
10. Approval of the Personnel Committee minutes of July 31, 2025 meeting.  
RECOMMENDATION: Approve the minutes
11. *Motion to convene into closed session pursuant to the provisions of Section 19.85(1)(c), Wisconsin Statutes, for discussion on performance evaluation.* Library Director Review. Action as appropriate.
12. *Reconvene into open session and take appropriate action as a result of closed session discussion.*
- 13.
14. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
15. New Business (To be used to request items of new business to be put on a future agenda)
16. Adjourn

**Next meeting:**

**September 10, 2025**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**