

## **BERLIN PUBLIC LIBRARY BOARD MEETING**

**May 14, 2025 4:30 p.m.**

**Kay Swan Meeting Room**

**Virtual Attendance available through Zoom**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVKZDQ0QUFQN3l6M1pnM09Sdz09>**

**Call In: 1-312-626-6799**

**Meeting ID: 920 361 5420**

**Password 488488**

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the April 9, 2025 Library Board meeting minutes.
6. Nominating committee report. RECOMMENDATION: Accept and approve the committee report.
7. Election of Officers: RECOMMENDATION: Approve the slate of officers as recommended.
8. Appointment of Standing Committees. No action needed.
  - Appointment of Policy, Personnel and Finance committees.
  - Appointment for Board member to sign Director's time sheet.
  - Appointment of Friend of the Library liaison.
9. Monthly bills. RECOMMENDATION: Approve the April 2025 library monthly bills as presented by Library Director.
10. Treasurer's April Financial Report. RECOMMENDATION: Approve the report.
  - Renewal of CD 735906. RECOMMENDATION: Discuss and action as needed.
  - Renewal of CD 701527 [R]. RECOMMENDATION: Discuss and action as needed.
11. Directors' report
  - Discussion on past month and upcoming activities.
  - Capital Improvement update. No action needed.
  - Artwork display request. RECOMMENDATION: Discussion and action as needed.
  - Digitization update. RECOMMENDATION: Discussion and action as needed.
  - Meeting Room update. RECOMMENDATION: Discussion and action as needed.
  - Library artifacts discussion. RECOMMENDATION: Discussion and action as needed.
  - WCTS painting update. RECOMMENDATION: Discussion and action as needed.
  - Carpeting update. RECOMMENDATION: Discussion and action as needed.
12. Friends of the Library recap. Committee report with no action needed.
13. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
14. New Business (To be used to request items of new business to be put on a future agenda)
15. Adjourn

**Next meeting:**

**June 11, 2025**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**